Present: Mayor Andrew Matviak, Trustee Vic Tartaglia, Trustee Steve Crawford and Trustee Tom Ford

Village Deputy Clerk Jaclyn Roth

Absent: Trustee Sheri Youngs

Staff: Christi Turtur – Village Treasurer, Shane Nordberg - Chief WWTP Operator, Brandon McEwan – Animal Control Officer and Jan Gorshack – Chief of Police

Guests: Denise & Joe Singlar, Gene Walsh, Brenda Philpott, Harold Wicks, Gary Lackus, Chris Lackus, Thomas Lackus and Dustin DuMund

Mayor Matviak called the meeting to order at 7:02 PM.

Mayor Matviak recognized guests.

Gene Walsh asked if the minutes would include a discussion on the new Planning Board member being appointed on the meeting of January 8, 2018 and wanted to know why the board was questioning who he was as there was some confusion with a similar name on the Village Planning Board. He also asked about the agreement with Whit Whitaker for the rental space the contractors are using for the Main Street project that wasn’t supposed to go into the winter months. The Mayor is gong to verify that it will continue as long as the project is still open, as well as the funds being covered by the grant.

Trustee Tartaglia moved, Trustee Ford seconded the motion to accept the minutes from January 8, 2018 as written. All Ayes, Carried.

Mayor Matviak would like the DPW Committee to sit down with Ian Law from Place Alliance to discuss some changes the Village is suggesting.

Trustee Tartaglia moved, Trustee Ford seconded the motion authorizing the Treasurer to do the following transfers in the General Fund:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **GENERAL FUND** |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| FROM: |  |  |  | TO: |  |  |  |  |
| A1990.400 | Contingency |  $ 1,555.06  |  | A1110.400 | Justice Contractual |  $ 1,555.06  |  | With the separation of courts, supplies were needed |
| A1990.400 | Contingency |  $ 467.80  |  | A1355.400 | Assessment Contractual |  $ 467.80  |  | Del Cty charge for printing of tax bills |
| A1990.400 | Contingency |  $ 52.27  |  | A1620.210 | Civic Ctr Equip |  $ 52.27  |  |  |
| A1990.400 | Contingency |  $ 11,447.61  |  | A1930.400 | Tax Judgement |  $ 11,447.61  |  | Court ordered refunds of Village Taxes |
| A1990.400 | Contingency |  $ 0.05  |  | A9730.700 | BAN interest Fire Truck |  $ 0.05  |  |  |
| A9785.700 | Fire Truck Interest |  $ 0.06  |  | A9785.600 | Fire Truck Principal |  $ 0.06  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |   |  |  |  |   |  |  |
|  | **Total General** |  $ 13,522.85  |  |  | **Total General** |  $ 13,522.85  |  |  |
|  |  |  |  |  |  |  |  |   |

Trustee Ford moved, Trustee Tartaglia seconded to motion authorizing the Treasurer to do the following transfers in the Sewer Fund:

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |
| **SEWER FUND** |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
| FROM: |  |  |  | TO: |  |  |  |  |
| G8130.406 | Sewer Treatment Operation |  $ 774.74  |  | G8130.210 | Sewer Treatment Equip. |  $ 774.74  |  | Replace hot water tank - unexpected |
|  |  |  |  |  |  |  |  |  |
|  |  |   |  |  |  |   |  |  |
|  | **Total Sewer** |  $ 774.74  |  |  | **Total Sewer** |  $ 774.74  |  |  |
|  |  |  |  |  |  |  |  |  |
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Trustee Ford moved, Trustee Crawford seconded the motion to approve Chief of Police Jan Gorshack to attend Leadership Training in Broome County January 24, 2018. Village vehicle will be used for transportation and meals will be reimbursed. All Ayes, Carried.

Deputy Clerk Roth mentioned the Animal Control Officer (ACO) is proposing to use and older Expedition PD vehicle for calls versus his own personal vehicle. Brandon McEwan, ACO, explained the issues with putting the animals in the cab with him. The Expedition already has a screen built in so there is no risk for him when dealing with an aggressive animal.

Trustee Ford moved, Trustee Tartaglia seconded the motion to allow Brandon McEwan, Animal Control Officer, the use of the 2006 Expedition patrol car for all Animal Control calls which was going to be put on the list for surplus. The vehicle will be driven home each night during the week, on the weekends it will be parked on Village property and only used when making an Animal Control call. This motion is to take effect as of January 23, 2018. All Ayes, Carried.

Shane Nordberg, Chief WWTP/Water Operator, informed the board the sludge hauling has generated about $35,000 over the past year due to the drying beds that were installed. As of right now the two septic haulers being accepted are Butts Concrete and East Sidney Lake, there is potential of doing a lot more with a few modifications. Water samples are taken every Wednesday in the lab and sent to Life Science and that brings in about $4,500 per year. Shane says the Phase I Archeological Survey was completed and will be sent to FEMA for approval this week, they might require a Phase IB which is a shovel test so it may not be able to do that until spring time. A 72-hour test has to be done but that can’t happen until FEMA approves the Phase I and Susquehanna River Basin approves the Permits. River Crossings can’t be done until the Phase I is approved, the permit applications should be approved by DEC (Department of Environmental Conservation) by the end of January. Bids for the Peckham project should go out in April 2018.

Trustee Ford asked if the three pumps that were plugged had anything to do with sanitary wipes. Shane confirmed that was correct. He said all three have never been plugged at the same time before. Trustee Crawford asked for an update on the water leak, two were found up by Amphenol. One was inside the old building and the other one was out in front of the building behind the Credit Union. The two leaks together are creating 200,000 gallons per day.

Auditing the bills was tabled until the next meeting.

Trustee Crawford moved, Trustee Ford seconded the motion to go into executive session at 7:27 pm on a personnel matter, full board and Chief Gorshack was invited to stay. All Ayes, Carried.

Trustee Ford moved, Trustee Crawford seconded to leave executive session and return to regular session at 7:51 pm. All Ayes, Carried.

Trustee Crawford moved, Trustee Tartaglia seconded the motion to hire Austin Wheeler as a Full-time Police Officer effective February 12, 2018 upon satisfactory of passing a physical examination. All Ayes, Carried.

Trustee Tartaglia moved, Trustee Crawford seconded to adjourn at 7:57. All ayes. Motion carried.

 Respectfully Submitted,

Jaclyn Roth, Village Deputy Clerk